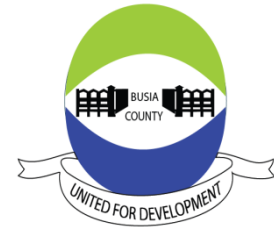




REPUBLIC OF KENYA
COUNTY GOVERNMENT OF BUSIA
COUNTY PUBLIC SERVICE BOARD
P.O. BOX 1103 – 50400



ADVERTISEMENT

Pursuant to **Section 7 (1) (d)** of the Busia County Co-operative Enterprise Development Fund Act 2014; the **County Public Service Board of Busia** wishes to invite applications from suitably qualified Kenyans to fill four (4) positions of Busia County Co-operative Enterprise Development Fund Committee Member on a **three (3) year Contract** (renewable), and on part-time basis as follows;

| S/NO | DESIGNATION | NO. OF POSTS | ADVERT NO. |
|------|--|--------------|---------------|
| 1. | COMMITTEE MEMBER – BUSIA COUNTY CO-OPERATIVE ENTERPRISE DEVELOPMENT FUND | 4 | CPSB/111/2023 |
| | TOTAL | 4 | |

COMMITTEE MEMBER, BUSIA COUNTY CO-OPERATIVE ENTERPRISE DEVELOPMENT FUND - FOUR (4) POSITIONS, ADVERT NO: CPSB/111/2023.

The functions of the Committee are to;

- Formulate policy guidelines on cooperative sector funding;
- Ensure that all projects funded under this act are consistent with the Counties priorities specified in the relevant policy documents;
- Approve proposals submitted to it by the Unit under this Act;
- Authorize allocations from the Fund;
- Formulate or approve standards, guidelines and procedures under this Act;
- Approve the organizational structure of the Unit
- Provide oversight in the utilization of the Fund; and
- Perform any other functions as may be conferred on it by the Act or any other written law.

REQUIREMENTS FOR APPOINTMENT

For appointment to the Committee, one must;

- Be a Kenyan Citizen ordinarily resident in Busia County
- Not be a public/state officer
- Hold a Bachelor's degree from University recognized in Kenya
- Have at least three (3) years professional experience in a relevant field
- Meet the requirements of Chapter Six of the Constitution
- Show proven experience in Co-operative Management. Fundraising and development partner relations will be an added advantage

HOW TO APPLY

All applicants should submit their applications with a cover letter together with copies of their detailed curriculum vitae with names, address and telephone contacts, academic and professional certificates, testimonials, national identity card and any other supporting documents to **the County Public Service Board – PORT VICTORIA PLAZA on or before 8TH DECEMBER, 2023 at 5.00 p.m.**

Applications should be addressed to:

**The Secretary/CEO,
County Public Service Board,
County Government of Busia,
P.O Box 1103- 50400,
Busia.**

The County Government of Busia is an equal opportunity employer, women, youth, and people living with disability are encouraged to apply.

ALL FORMS OF CANVASSING WILL LEAD TO AUTOMATIC DISQUALIFICATION.

**Truphenah E. Akide
Secretary/CEO
County Public Service Board**